



REGULATIONS FOR COUNCIL ELECTIONS 2022

1 Numbers of persons to be elected

Six subscribing Fellows, Members, Student members and Associate member are to be elected, taking up office at the 2022 Annual General Meeting on Wednesday 16 November 2022.

2 Appointment of scrutineer

Civica Election Services Limited shall be appointed as scrutineer.

3 Election Process

Information on elections will be posted on the CSP website and will include the following:

- a) the maximum length of nomination statements;
- b) number of supporting signatures required;
- c) guidance on canvassing;
- d) the deadline for receipt of nominations;
- e) appointment of an independent scrutineer;
- f) opening and closing dates of the ballot;

Elections shall be conducted in accordance with the guidelines provided on the [CSP website](#) and [nominations pages](#).

4 Nomination of candidates

All fully subscribing CSP members can stand for election.

Nominees for Council election must commit to observe the [Society's Statutes](#) and [Bye-laws](#), as can be found on the [Council webpages](#).

Members cannot nominate themselves if they are currently serving a disqualification period from a conviction relating to the conduct of union financial and accounting affairs.

Nominations, including an election address of no more than 350 words, must be submitted online via the Civica Election Services Limited website by **16 May 2022 at 5.00pm**.

If a candidate is unable to use the online nomination system due to a disability they can contact the [Governance Team](#), 020 7306 6666 to provide assistance. Candidates who require assistance must contact the Governance

Team by 18 April 2022 to enable this to be arranged in time for the submission deadline.

Candidates have the **option to provide a head and shoulders photo** to accompany their election address posted out to all CSP members.

Candidate have the **option to supply an election address video message** of up to 1 minute long, to be placed on the nominations webpages along with their written address for the duration of the ballot - 6 to 27 June 2022. The video message will be subject to scrutiny by the Governance Team ahead of posting to ensure all rules are abided by.

5 Eligibility

The Returning Officer (the Chief Executive) will check the eligibility of members submitting a nomination for a Council seat and make necessary enquiries of those submitting nominations. If the Returning Officer rejects a nomination as ineligible, the candidate may submit an appeal to a panel consisting of three members with relevant governance experience for a rapid decision.

Once the Returning Officer or the appeal panel has agreed the eligibility of the Council candidates for election there can be no subsequent challenge to the eligibility of candidates during the election.

6 Distribution of Ballot Papers

Voting papers shall be sent not later than **Monday 6 June 2022** to all registered members of the Society for the Council elections.

7 Counting of votes

- (a) The ballot shall close at **5.00pm on Monday 27 June 2022**.
- (b) The single transferable vote system will be used. The detailed rules to be adopted shall be in accordance with the practice of the scrutineer.

February 2022