The CSP Charitable Trust
Registered Charity No. 279882

Chartered Society of Physiotherapy Charitable Trust

Scientific Panel

ROLE DESCRIPTION FOR PANEL MEMBERS

The role of panel members is to support the process of making recommendations for the allocation of Chartered Society of Physiotherapy Charitable Trust (CSPCT) research funding, providing professional opinions and ideas, and participating in collective decision-making. Panel members also make funding recommendations for the Robert Williams Award (RWA) which provides funding for presentation at the biennial World Confederation for Physical Therapy (WCPT) conference. Specific tasks include (but are not restricted to):

- Reviewing research project applications (usually April/May and October/November)
- Presenting applications for discussion, at panel meetings in May and November (applications are allocated across the Panel's membership for presentation)
- Reviewing reports from ongoing projects
- Reviewing outputs / outcomes from completed projects
- Attending panel meetings (usually May and November), during which decisions on award recommendations are made
- Contributing to the Panel meetings through:
    - Supporting the Chair in maintaining the order of the agenda and keeping the meeting to order
    - Declaring any actual or potential conflicts of interest
    - Reviewing the agenda and any papers additional to the funding applications, ahead of meetings
    - Engaging in discussion of items and decision-making
    - Attending all meetings of the committee
- Contributing to the ongoing development of the panel's processes