

ANNUAL REPRESENTATIVE CONFERENCE 2019

CRITERIA FOR ACCEPTANCE OF MOTIONS

The Agenda Committee will use the following criteria when choosing motions to be debated at ARC:

1. Motions on a wide range of subjects will be welcomed that relate to the CSP's roles as a professional body and trade union. The Agenda Committee will aim to set a topical Agenda with a realistic number of motions. Priority will be given to motions on topics relating to the CSP's core objectives as set out in the CSP Corporate Strategy (see "*Advice on matching your motions to the CSP Strategic Objectives*") and particularly those proposing the development of the profession as a whole. Motions may include: those specific to physiotherapy; those relating to the wider political and health care environment; and those concerning CSP members as moral and ethical agents outside of their professional responsibilities.
2. Motions may be declared out of order if:
 - a. they are not expressed in the form of a motion (eg they are written as a statement or question);
 - b. the topic has been debated within the past two years and there have been no significant developments;
 - c. they are requesting something that is already policy or where work is already ongoing;
 - d. they are ambiguous;
 - e. they ask the CSP to do something which is clearly impossible or is not legally permissible (eg to take action outside its powers), or would be prohibitive due to significant financial cost;
 - f. they address staffing issues relating to the CSP as an employer, which will be dealt with by CSP internal procedures; or
 - g. they are drafted in a way that is improperly critical of CSP staff and members.
3. Motions submitted on key strategic areas where there is existing CSP policy and/or significant work being undertaken, may be considered by the Agenda Committee and, if appropriate, be used to form the basis of alternative sessions. These sessions would enable members to discuss and influence the CSP's work in the area and Agenda Committee will consider the most appropriate format, which could include an open discussion session, a panel debate, a fringe meeting or a motion.
4. The Agenda Committee will notify all proposing groups of motions declared out of order or rejected under the criteria, and will inform them of their right to appeal against the decision.

If you have not heard the outcome of your submitted motion by Monday 15 April 2019, please contact arcmotion@csp.org.uk or call 020 7306 6158.

5. In some cases, where the content of the motion is in order, but there is a need for some rewriting for clarity, Agenda Committee may request the proposing group to redraft and resubmit the motion and may offer advice to the group regarding more suitable wording.
6. All motions that are accepted will be placed on the ARC Agenda; the proposing groups will be informed of the ARC Agenda Committee's decision and approved motions will be published on the website on Friday 10 May.
7. The Agenda Committee has a responsibility to exercise its discretion to ensure that ARC provides a meaningful debating forum for the benefit of the CSP and its members.
8. This should be read in conjunction with the "*Guidelines on Writing ARC Motions*" and "*Advice on matching your motions to the CSP Strategic Objectives*".

Revised: January 2019