

**BRISTOL CITY COUNCIL****JOB DESCRIPTION**

<b>Job title:</b>	Health and Housing Officer
<b>Bristol grade:</b>	BG10
<b>Managed by:</b>	Team Leader
<b>Responsible for:</b>	No direct reports
<b>Directorate:</b>	Growth & Regeneration
<b>Service area:</b>	Housing Options

**Purpose of the job**

To assess and prioritise the health and housing needs of applicants applying for re-housing via Home Choice Bristol. To advise the Housing Advice Team on the health and housing needs of homeless applicants and provide advice and guidance to other teams/services within Bristol City Council regarding health and housing needs. To identify unmet needs and consult with or refer to other agencies or services as required.

**Key job outcomes/accountabilities**

- Assess and prioritise re-housing on health grounds in liaison with other agencies.
- Recommend specific accommodation needs and advise on suitability of allocations, in order that the best use is made of the council and Bristol Housing Partnership stock.
- Fast-track Hospital Discharge referrals in liaison with the Housing Advice Team to facilitate prompt, safe discharge from hospital to reduce bed blocking.
- To provide advice and make recommendations regarding the duty towards homeless applicants, including vulnerability and suitability accommodation.
- Attend and participate as Home Choice Bristol representative at individual application Case Conferences.
- Facilitate training to the council, Bristol Housing Partnership staff, and other agencies on health issues to increase awareness and understanding of current and future policies and procedures.

### **Key job outcomes/accountabilities**

- Assist in the provision of a co-ordinated response to threats of suicide, and referrals to public health communicable disease as required.

#### **Additional Requirements**

- Post holders must hold a recognised health qualification or relevant equivalent experience and experience of the application of health knowledge and assessment skills gained through experience in a diverse range of settings.
- Post holders are required to be willing and able to travel to any location within Bristol.
- Please note that this post is subject to an Enhanced DBS check.

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes.

### **General Accountabilities**

- A. So far as is reasonably practicable, the post holder must ensure that safe working practices are adopted by employees and in premises/work areas for which the post holder is responsible to maintain a safe working environment for employees and service users. These are defined in the Corporate Health, Safety and Welfare Policy, departmental policies and codes of practice.
- B. Work in compliance with the Codes of Conduct, Regulations and policies of the City Council.
- C. To model and promote good equalities practice and value diversity across the service.
- D. Ensure that output and quality of work is of a high standard and complies with current legislation/standards.
- E. Ensure that all mandatory training is undertaken as required e.g. – Bristol City Council's Induction, Health and Safety, Equalities, Safeguarding Children and Safeguarding Adults. Please note - this is not a comprehensive list.