

The Chartered Society of Physiotherapy

Job Description

Job Title:	Professional Adviser
Directorate:	Practice & Development
Grade:	7
Hours:	Part-time, 28 hours per week (fixed term/secondment) Full time, 35 hours per week (fixed term/secondment) 12-18 months
Accountable to:	Head of Practice Improvement/Assistant Director Workforce and Education

Main purpose of the post:

To provide advice and support to CSP members and external stakeholders on a range of professional matters relating to physiotherapy practice.

To engage with members locally to deliver the CSP corporate objectives and plans.

To contribute to national policy development that impacts on physiotherapy practice, education and service delivery and the subsequent translation of policy and evidence into practice.

Main duties and responsibilities:

1.	Identify, plan, develop and deliver projects/work programmes that meet identified corporate priorities within agreed timeframes
2.	Engage with new and emerging policy developments and their potential significance for CSP work programmes and projects
3.	Provide leadership and professional advice to members, the public and other stakeholders
4.	Support members, and others to understand healthcare policy and its potential impact on patient care and the profession, including through outward-facing, field-based activity, the CSP's Professional Advice Service and developing and implementing resources
5.	Develop and implement strategies and approaches to inform and engage members to raise the profile the physiotherapy workforce, with a focus on improving services to patients and influencing change locally
6.	Work with existing CSP regional teams to support and facilitate member engagement, with particular responsibility for one UK geographical region (Northern Ireland or South East Coast)

7.	Monitor and evaluate projects (including post-implementation) against agreed objectives, outputs, and outcomes
8.	Report and provide progress updates on programme/project activity, outputs and outcomes, including through the CSP governance structure, member networks, and corporate planning processes
9.	Build links relevant to programmes and projects, including with P&D colleagues and other directorates, members and external stakeholders
10.	Promote the CSP and physiotherapy in the public domain through a range of communications channels
11.	Undertake other duties and responsibilities relevant to the nature, level and scope of the post and in accordance with changing needs and priorities.

The Chartered Society of Physiotherapy

Person Specification Form

The person specification below outlines the essential and desirable experience, knowledge and skills required for this role. Evidence for behaviours, knowledge and skills will be looked for throughout the selection process.

E – Essential requirements are those without which the job could not be done.

D – Desirable criteria are those that may enable better or more immediate performance in a job.

	ESSENTIAL/ DESIRABLE (E or D)	ASSESSED BY APPLICATION/ INTERVIEW/ TEST (A/I/T)
Educational Requirements		
A professional qualification providing eligibility for UK registration as a physiotherapist and membership of the CSP	E	A/I
A UK or equivalent appropriate postgraduate qualification at Master's level, or appropriate evidence of Masters level thinking and critical analysis	E	A/I

Previous Experience		
Post qualification experience in service delivery/clinical practice, including through a leadership role	E	A/I
Significant experience of delivering service redesign within clinical services, particularly within community services	D	A/I
Contributes to practice/service development and/or quality improvement activities	E	A/I
Designs, plans, delivers and evaluates projects including reporting	D	A/I
Facilitates change, including through providing leadership to colleagues and stakeholders and working collaboratively with/within teams	E	A/I
Leads and facilitates workshops and delivers presentations	E	A/I
Professional/Technical and Occupational Requirements		
Member of the Chartered Society of Physiotherapy	E	A
Registration with the Health and Care Professions Council	E	A
Intermediate skill levels in the following Microsoft Applications: Word, Excel, PowerPoint, Outlook	E	A
Experience of using video-conferencing, social media and customer-relations systems	D	A/I
Evidence of continued professional development	E	A/I
Skills and Knowledge		
Knowledge and understanding of key issues impacting on the education, development and practice of physiotherapy practice	E	A/I
Understands the main policy drivers for health and social care in the UK	E	A/I

Understands the knowledge and skills of the UK physiotherapy workforce and how this is developed and used, including in the context of changing models of service delivery and patient care	E	A/I
Able to critically appraise and synthesise a wide range of evidence to develop a position	E	A/I
Flexible approach to working, including the capacity to work both independently and as part of a team (within matrix arrangements)	E	A/I
Able to organise and (re)prioritise own workload to meet competing priorities and to complete work of a high quality to defined deadlines	E	A/I
High-level communication skills, demonstrated in writing and verbally (including through the delivery of presentations)	E	A/I
Able to communicate effectively with a range of internal and external stakeholders	E	A/I
Other Requirements		
Knowledge and understanding of equality and diversity principles and the ability to work to them in practice.	E	A/I
Take responsibility for ensuring that data is accurate and up to date, whilst being aware of sensitive and confidential data.	E	A/I
An awareness of/commitment towards trade union principles	E	A/I
Ability to undertake regular travel and some unsocial hours to engage in member-facing activity away from work base	E	A/I