

## **Job Description**

### **Specialist Physiotherapist Band 6**

#### **CLIENT GROUP:**

Orchard Hill College and Academy Trust is a day specialist college providing further education to adults with severe/profound and complex learning difficulties and/or disabilities from a range of backgrounds. Orchard Hill College and Academy Trust provides a wide range of quality full time and part-time education courses designed to meet the individual needs of the adults at College and in the community as part of their College programme, to ensure that students of a range of abilities *can and do achieve*.

#### **JOB PURPOSE AND SCOPE:**

- To provide high quality, clinically effective, person centered and evidence based Physiotherapy assessment and intervention to students with profound/multiple learning disabilities as well as physical disability/complex physical health needs attending courses within Orchard Hill College and Academy Trust.
- To provide support and training to all teaching staff with regard to Physiotherapy interventions.

#### **REPORTING RELATIONSHIPS**

**Responsible to:** Lead for Therapy  
Director of Learning Support Services

**Accountable to:** Principal  
Board of Governors

#### **FUNCTIONAL LINKS**

The Physiotherapist will be expected to work in collaboration with allied professionals and will need to maintain links with a variety of bodies. These will include:

1. Students and their parents/carers and advocates
2. College staff
3. Other professionals working with students.
4. Community Services
5. Sutton & Merton Primary Care Trust and other relevant PCTs
6. Specialist Schools

## **DUTIES AND RESPONSIBILITIES**

### **Clinical**

- To manage a varied caseload of adults with severe/profound and complex learning difficulties and/or disabilities, and to organise this efficiently and effectively with regard to clinical priorities and use of time.
- To provide clinical assessment and intervention to students in the service.
- To plan and implement and review person-centered individual and/or group interventions which aim at improving functional abilities and participation in College-related learning activities as well as everyday life.
- To liaise with all team members and family/carers in order to provide a co-ordinated approach and ensure physiotherapy treatment is integrated into student's objectives that support learning and skills for daily living.
- To monitor, evaluate and modify intervention in order to measure progress and ensure effectiveness of intervention
- To independently assess, clinically reason, advise and order specialist equipment for mobility/postural control both static and dynamic, being aware of financial implications and restrictions. Liaise with PCTs/social services/ external agencies/ parents/ carers regarding the provision and use of such equipment. To monitor new developments in specialised equipment and communicate with manufacturers.
- To educate and support those working with the student how to correctly use the equipment, the purpose of the equipment and set guidelines for its use.
- To guide and support teaching staff in physiotherapy and manual handling programmes in the classroom. To keep up to date with current and new manual handling techniques thus ensuring safe practice.
- To set up and run aquatic therapy sessions and complete relevant risk assessments and clinically effective programmes.
- To attend and contribute to review meetings where appropriate ensuring person centred approach.
- To attend College-arranged meetings for students, including Parents' Evenings and Open Days etc.
- To design appropriate moving and handling guidelines for students who have significant physical disabilities in addition to their learning disability, using a range of techniques and equipment.
- To carry out risk assessment and risk management plans, including moving and handling
- To keep up to date with current and new manual handling and therapeutic handling techniques.

- To compile activity programmes with clear therapeutic aims and goals based on evidence based practice.
- To use IT and other alternative methods of communication to overcome barriers to communication e.g. simple clear language, Makaton, symbols and photographs.
- To comply with the Chartered Society of Physiotherapy and Health and Care Professions Council's Code of Ethics and Professional Conduct.
- Opportunity to gain competencies in pediatrics.
- To demonstrate a sound understanding of Clinical Governance and Risk Management and apply to the work situation, and ensure others do likewise.

### **Administration & Management**

- To manage own clinical caseload and time effectively, prioritising work as required.
- To complete and maintain accurate treatment records in accordance with CSP Standards of Practise.
- To jointly create and utilize files with others in the College therapy/nursing team.
- To prepare and submit written reports including contributions to the interdisciplinary team reports.
- To address issues of confidentiality, consent and sharing of information throughout assessment and intervention and clearly record in students' files.
- To utilize standard college documentation as required e.g. equipment ordering, finance system, curriculum and integrated paperwork.
- To be responsible for equipment used in carrying out duties. To adhere to departmental equipment policy, including competence to use equipment and to ensure the safe use of equipment by others through teaching, training and supervision of practice.
- To be responsible for maintaining stock, advising on resources to carry out the job.
- Maintain weekly time sheets of contact and non-contact input for individual students.
- To participate in clinical audit.
- To be responsible for accessing regular formal clinical supervision, and ensuring supervision sessions are recorded.
- Contribute to policies and procedures in conjunction with the therapy team and college staff.
- To be accountable for own professional action and recognise own professional boundaries, seeking advice as appropriate.
- To represent Orchard Hill College and Academy Trust as appropriate.

### Professional

- To be professionally and legally accountable for all aspects of own work, including the management of students within your care. To ensure a high standard of clinical care for those students and support junior staff i.e. physio students.
- To undertake comprehensive specialized assessment and re-assessment of student' s with musculoskeletal / orthopaedic / respiratory conditions.
- To keep records of intervention, according to professional standards and College Protocol, meeting legal requirements. This includes risk assessments, goal setting, report writing and statistics.
- To be responsible for the day to day organisation and planning of own caseload, including readjusting plans as situations change or arise and providing support to other team members as needed.
- To be aware of the sensitivity required to work closely, effectively and in a professional manner with students, parents/carers, advocates, the multidisciplinary team, College staff, Community Services, PCTs and other professionals working with students
- To respect the confidentiality, individuality, values, cultural and religious diversity of students and to contribute to the provision of a service sensitive to these needs.
- To undertake College induction programme and on-going training, including Good Practice training and Protection of Vulnerable Adults (POVA) training.
- To participate in staff meetings, individual planning meetings, department meetings and liaison meeting with other professionals.
- To promote awareness of the role of physiotherapy within the multidisciplinary team, all team meetings and with outside agencies.
- To contribute to the induction, training and education of College staff both formally and informally.
- To maintain personal development through use of off-site and in-house training, contact and involvement with relevant special interest groups, attendance of in-service training, and review of literature as required.
- To maintain own clinical professional development (CPD) by keeping abreast of new developments within the profession and ensure that practice is based on best available evidence and that learning outcomes are recorded in a portfolio.
- To review and reflect on own practice and performance through effective use of professional and operational supervision and appraisal, audit and outcome measures.
- To comply with the Chartered Society of Physiotherapists and Health Professions Council's Code of Ethics and Professional Conduct.

### General

- To be aware and comply with Orchard Hill College and Academy Trust's Health and Safety Policy and Procedures and implement any policies that may be required to improve the safety of the work area, including the prompt recording and reporting of accidents and ensuring that equipment used is safe.
- To be aware of and comply with all other College policies and procedures, including promoting Equality and Diversity.
- To undertake such other duties of a similar nature from time to time as may be required by the Principal

### Notes

- Regular manual handling is an integral part of this post.
- Many of the students have complex physical disabilities and complex health needs. These include challenging behaviour and mental health issues.
- The post holder should be prepared to work at the College's satellite venues within the academy trust as on the college website.

*This is not an exhaustive list of duties and responsibilities and the post holder may be required to undertake other duties that fall within the grade of the job, in discussion with the manager.*

*This content of the job description will be reviewed regularly in the light of changing service requirements and any such changes will be discussed with the post holder.*

*The post holder is expected to comply with all relevant Orchard Hill and Academy Trust policies, procedures and guidelines, including those relating to Equality and Diversity, Safeguarding Children and Vulnerable Adults, Health and Safety and Confidentiality of Information.*

## **Person Specification**

### **Specialist Physiotherapist Band 6**

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should mention any experience you have had which shows how you could meet these requirements when you fill in your application form. If you are selected for interview you may be asked also to undertake practical tests to cover the skills and abilities shown below:

#### **QUALIFICATIONS**

- Recognised Physiotherapy degree qualification or equivalent.
- UK Health and Care Professions Council – Licence to Practice.

#### **EXPERIENCE**

- Relevant experience at undergraduate / post graduate level.

#### **ABILITIES, SKILLS AND KNOWLEDGE**

- Ability to provide effective clinical assessment and intervention. (Paediatrics and/or adults).
- Ability to carry out effective postural management.
- Knowledge of up-to-date manual handling techniques and legislation.
- Ability to operate effectively as part of a multi-disciplinary team.
- Ability to instruct and support teaching teams in a range of techniques to support learners within the class environment and in the use of specialised equipment.
- Ability to work closely with teaching staff in the identification of integrated learning and therapy related individual objectives.
- Excellent interpersonal skills including observation, listening and empathy skills.
- Able to organise own time and prioritise workload.
- Working knowledge of neurology and anatomy, physical and cognitive developmental stages and its impact on treatment.
- Knowledge of assessment tools relevant to the specialist client group.
- In depth knowledge of national policies and procedures relevant to the specialist client group.
- Knowledge of a range of appropriate therapeutic interventions relevant to the client group.
- In depth knowledge of the principles of clinical governance/audit.
- Understanding of the roles of other professionals relevant to the client group.
- Knowledge of standards of record keeping and good practice.
- Skilled in using equipment and technology to adapt information and make it accessible to the individual.
- Understanding of how to access other services and agencies.

- Good physical fitness with the ability to undertake physical handling techniques/abilities.
- Able to communicate a commitment to the view that students with severe/profound and multiple disabilities can and do achieve.
- Ability to work within and promote the College's Equality and Diversity, Safeguarding and Health & Safety policies.

## **Further Information**

### **Specialist Physiotherapist Band 6**

#### **SALARY**

- Band 6 - The salary scale is in accordance with OHC&AT Pay Policy, Lecturer Scale 7 - 14, namely £29,178 to £38,007 including London Weighting Allowance. Salary is paid by Direct Bank Transfer on the last working day of the month.

#### **HOURS OF WORK**

- Hours of duty are 36 hours per week. You will work from 8.45 a.m. to 4.30 p.m., Monday to Thursday, and from 8.45 a.m. to 4.15 p.m. on Friday, with a half hour lunch break.

#### **SEASON TICKET LOAN**

- An interest free season ticket loan is available to staff who travel to work by British Rail on a regular basis.

#### **ANNUAL LEAVE**

- Annual leave entitlement is 40 days per year plus bank holidays. The College closes at Christmas, and closure days will be deducted from the annual leave entitlement. All leave must be taken by arrangement with your Line Manager.

#### **PROBATION**

- For new appointments, a 12 months probationary period will apply.

#### **EQUAL OPPORTUNITIES**

- The post holder must at all times carry out her/his job responsibilities with due regard to OHC&AT Equality and Diversity Policy.

#### **NO SMOKING POLICY**

- Employees will not be permitted to smoke at work.

#### **MEDICAL REPORT**

- Appointment is subject to a satisfactory medical report.

#### **REHABILITATION ACT**

- This post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Applicants are, therefore, not entitled to withhold information about convictions, which for other purposes are 'spent' under the provisions of the Act, and, in the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the Authority. Any information given will be completely confidential and will be considered only in relation to an application for positions to which the Order applies.



### **CRIMINAL RECORDS BUREAU CLEARANCE**

- This post is covered under the 'disclosure of criminal background of those with access to children' provisions, and it is, therefore, necessary for me to check with the Criminal Records Bureau as to the existence and content of any criminal record.

### **ELIGIBILITY TO WORK IN THE UNITED KINGDOM**

- Successful candidates will be given an appointment to produce documents proving their identity and demonstrating their eligibility to work in the United Kingdom. These documents will also be used in processing the check with the Criminal Records Bureau.

### **TRAVELLING AND SUBSISTENCE**

- The travelling and subsistence expenses of persons called for interview will be met in accordance with the provisions of the National Scheme of Conditions of Service.